



Success. It's In Our Nature.

BOARD OF TRUSTEES MEETING  
EDUCATION & PLANNING COMMITTEE  
February 7, 2024 at 4:30 P.M.  
FLCC Main Campus, State 14, 2<sup>nd</sup> Floor  
3325 Marvin Sands Drive  
Canandaigua, NY 14424

Trustee Santa Abraham, Chair

**AGENDA**

**Item**

- Call to order

**Responsibility**

Trustee Abraham

**Business**

- Review December 6, 2023, Minutes\*
- Enrollment Report Update
- The Student Success Link to Financial Aid and Academic Standings

Trustee Abraham  
Dr. Carol Urbaitis  
J'Dale Berner  
Sarah Whiffen

**Resolutions \***

- Grant Professional Association Administrative Appointment: Marilyn Grzenda, Coordinator of the Math Center
- Grant Professional Association Administrative Appointment: Shannon Dermody, Technical Specialist
- Adjust the Finger Lakes Community College Professional Service Positions Roster

Dr. Laura E. Ortiz  
Dr. Laura E. Ortiz  
Kimberly Evans-Dame

**Strategic Thought Presentation**

FLCC Strategic Enrollment Management Plan (SEM) 2023-2026

Dr. Carol Urbaitis

**Adjourn**

Trustee Abraham

**Next Meeting:** *Wednesday, March 6, 2024- Stage 14, Second Floor, FLCC Main Campus, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and notice posted before the meeting).*

**Trustee Committee Members**

Santa Abraham, Chair  
Don Cass  
Donna Mihalik  
Nita Schumacher, Student Trustee  
Joan Geise (ex-officio)

**FLCC Staff Liaison**

Dr. Laura E. Ortiz, Provost and VP of Academic and Student Affairs

**\*Action items for consideration at the full Board Meeting**



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BOARD OF TRUSTEES MEETING  
FINANCE AND FACILITIES COMMITTEE  
February 7, 2024

Meeting starts after Education and Planning Committee  
FLCC Main Campus, Stage 14, 2<sup>nd</sup> Floor  
3325 Marvin Sands Drive  
Canandaigua, NY 14424

Trustee Steve Martin, Chair

**AGENDA**

<u>Item</u>	<u>Responsibility</u>
▪ Call to order	Trustee Martin

<u>Business</u>	
▪ Review December 6, 2023, Committee Minutes*	Trustee Martin
▪ FLCC 2023-24 Operating Budget Update & Finance Report	Jason Tack

<u>Resolutions *</u>	
▪ Approval of collective bargaining agreement between the Ontario County Board of Supervisors, Finger Lakes Community College and the Greater Rochester Adjuncts Dedicated to Education (GRADE)	Jason Tack
▪ Authorize a contract renewal with EAB Global Inc. for Strategic Advisory Services	Jason Tack
▪ Approval to Enter into an Agreement with Ramerman Leadership Group for Executive Coaching related to Professional Development of the Finger Lakes Community College President and Cabinet Members	Dr. Robert Nye

<u>Informational Items</u>	
▪ Bid renewal: janitorial services for Victor and Newark	Jason Tack
▪ Bid renewal: professional printing services	Jason Tack
▪ Quote acceptance: mail courier services	Jason Tack
▪ Quote acceptance: janitorial services for Geneva & Viticulture	Jason Tack
▪ Renewal of transcript ordering and distribution service for FLCC	Jason Tack
▪ Budget transfer report	Jason Tack

<u>Adjourn</u>	Trustee Martin
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**Trustee Committee Members**

Steve Martin, Chair  
Geoffrey Astles  
George Cushman  
Rich Russell  
Joan Geise (ex-officio)

**FLCC Staff Liaison**

Jason Tack, VP of Administration and Finance

**\*Action items for consideration at the full Board Meeting**



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BOARD OF TRUSTEES MEETING  
February 7, 2024  
(immediately following Break)  
FLCC Main Campus, Stage 14, 2nd  
Floor 3325 Marvin Sands Drive  
Canandaigua, NY 14424

Trustee Mary Joan Geise, Chair

AGENDA

<u>ITEM</u>	<u>RESPONSIBILITY</u>
<u>Call to Order</u>	Trustee Geise
<u>Community/Public Comment</u>	Trustee Geise
<u>Approve the Consent Agenda Minutes &amp; Resolutions</u>	Trustee Geise
<ul style="list-style-type: none"> <li>December 6, 2023, Board of Trustees Committee &amp; Board meeting minutes</li> </ul>	
<u>Resolutions on Consent Agenda:</u>	
<ul style="list-style-type: none"> <li>Grant Professional Association Administrative Appointment: Marilyn Grzenda, Coordinator of the Math Center</li> <li>Grant Professional Association Administrative Appointment: Shannon Dermody, Technical Specialist</li> <li>Adjust the Finger Lakes Community College Professional Service Positions Roster</li> <li>Approval of collective bargaining agreement between the Ontario County Board of Supervisors, Finger Lakes Community College and the Greater Rochester Adjuncts Dedicated to Education (GRADE)</li> <li>Authorize a contract renewal with EAB Global Inc. for Strategic Advisory Services</li> <li>Approval to Enter into an Agreement with Ramerman Leadership Group for Executive Coaching related to Professional Development of the Finger Lakes Community College President and Cabinet Members</li> </ul>	
<u>Old Business</u>	Trustee Geise
<u>New Business</u>	Trustee Geise
<u>Chair's Report</u>	Trustee Geise
<u>President's Report</u>	President Nye
<u>Committee &amp; Liaison Reports</u>	
<ul style="list-style-type: none"> <li>Student Trustee Report</li> <li>FLCC Audit &amp; ERM Committee</li> <li>FLCC Board Development Committee</li> <li>FLCC Association Liaison</li> <li>FLCC Foundation Liaison</li> <li>NYCCT Liaison</li> <li>Student Corporation Liaison</li> </ul>	<ul style="list-style-type: none"> <li>Trustee Schumacher</li> <li>Trustee Astles</li> <li>Trustees Mihalik</li> <li>Trustees Cass</li> <li>Trustees Geise</li> <li>Trustees Mihalik</li> <li>Trustees Cushman</li> </ul>
<u>Announcements</u>	Trustee Geise
<u>Executive Session</u>	
To discuss matters regarding collective negotiations pursuant to article fourteen of the civil service law [New York Public Officers Law, Article 7, §105, (e)]	

**Adjourn**

Trustee Geise

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